

Minutes of Regular Meeting, February 22, 2021

The Town Council of the Town of Warren met Monday, February 22, 2021 in a Regular Meeting at Assembly Hall, Council Meeting Room, 131 N. Wayne Street, in accordance with rules of Council and applicable law.

Those present were: Town Council, Ethan Stivers, Carrie Miller, Steve Buzzard, Tavis Surfus, Absent: Clerk-Treasurer, Marilyn Morrison. Financial Consultant, Greg Guerrettaz. Engineer, Ben Adams. Matt Brinker, 3A Development District.

President Stivers announced the opening of the meeting at 5:00 p.m.

Greg Guerrettaz of Financial Solutions Group reviewed and summarized a Rate Report prepared to support the Water Improvement Project. Based on total project cost of \$2.29 M of which \$700,000 is available from an OCRA grant and \$200,000 in local funds, submitted for Council consideration was a rate increase of 31%. Without local funds being used, the increase would be 35%. Guerrettaz summarized the sixteen page report and discussion was held.

Ben Adams, Commonwealth Engineering, reviewed the final project costs as included in his Bid Analysis submitted to Council for Division A which includes Tower Park Tower demolition of existing tower and construction of a larger tower at the bid price of \$1,316,500 along with maintenance of the Eleventh Street Tower and, Division B which includes construction of a new well and well house at bid price of \$488,000. Reviewed were the various costs attributed to each project.

Following discussion, Miller moved, seconded by Buzzard, to accept the Engineering Report Bid Analysis. The motion was approved unanimously.

Miller moved, seconded by Stivers, to move the project forward by accepting the Financial Report and preparation of the Bond Ordinance and Rate Ordinance to be introduced at the next Regular Meeting of Council. The motion was approved unanimously.

General discussion was then held in regard to project time table and relevant steps necessary as the project progressed.

Matt Brinkman of 3A Development District introduced himself and staff members who will be developing a Comprehensive Plan for the Town as needed to apply for certain Federal Grant Funds. The process is expected to take approximately seven months and will include public hearings as well as public participation. A steering committee will be named to head the project.

General Discussion was held.

The Accounts Payable Register in the amount of \$325,692.99 was approved as submitted.

There being no further business to come before Council, the meeting was adjourned.

Submitted _____ Clerk-Treasurer
Marilyn Morrison

Town Council:

As _____ President
Ethan Stivers

As _____ Member
Steve Buzzard

As _____ Member
Carrie Miller

As _____ Member
Tavis Surfus(Absent)