

Minutes of Regular Meeting, February 22, 2021

The Town Council of the Town of Warren met Monday, April 12, 2021 in a Regular Meeting at Assembly Hall, Council Meeting Room, 131 N. Wayne Street, in accordance with rules of Council and applicable law.

Those present were: Town Council, Ethan Stivers, Carrie Miller, Steve Buzzard, Tavis Surfus: Clerk-Treasurer, Marilyn Morrison. Employees, Dennis Spitler, Ty Surfus, and Others.

President Stivers opened the meeting at 6:00 PM.

Minutes of the Executive Meeting and Special Meeting of April 1, 2021 and of the Executive and Special Meeting of March 29, 2021 were approved as submitted.

Kim Hostetler, Department of Community Development, requested adoption of Ordinances 6-13 as had been introduced. Miller moved, seconded by Buzzard, to adopt said ordinances as a group. The motion was approved unanimously.

Also discussed was the previous inspections of 313 Matilda and 218 Third Street by DCD. Hostetler reported that a demolition order against the Third Street property would continue but recommended that the Matilda property be given an extension. Council accepted the recommendations by consensus. Miller requested an inspection of a shed at 910 N. Wayne citing that it appeared to close to the street. Hostetler stated an inspection would be done.

Rob and Lisa Williams of the Warren Baseball Association reported that the previous season had gone well even with the health crisis. This year will see seventeen teams participating in the leagues.

Surfus requested an inspection of 701 N. Nancy as it had been reported that a person was living in a shed at the site. There are residents in the house but the condition of the structure was being questioned. DCD will be contacted.

Morrison reported that Brady Dwyer of Commonwealth Engineering would be beginning the process of developing the ADA Compliance Plan as required. No time table given.

Ordinance 2021-14, an Ordinance Establishing an American Recovery Act Plan Fund within the accounting system of the Town as required by provisions within the act, was introduced. Buzzard moved, seconded by Stivers to allow for adoption of an ordinance at the meeting of introduction. The motion was approved unanimously. Miller moved, seconded by Buzzard, to adopt Ordinance 2021-14. The motion was approved unanimously. Morrison submitted a report showing that the Town would be receiving \$250,000 through the program. Payment of the Federal Funds will be made through the State in two separate distributions. Morrison will be attending a two hour State Board of Accounts virtual Workshop on ARP accounting on April 14th.

Morrison reported that pre-closing with State Revolving Loan Fund representatives had been held on April 8th along with Ice Miller Attorney and Charlie Joyce and Greg Guerrettaz of Financial Solutions Group. Due to the nature of the loan through SRF, a different system of accounting must be used which was reviewed with input from the Town's consultants as noted above. The first payment on the loan is scheduled for April 23rd. SRF officials noted that all documents and plans had been submitted and accepted and the Final Closing was scheduled for April 22nd. Morrison stated that Council would be seeing different fund titles within the Water Utility due to the Bond Ordinance but that the actual accounting would be the same.

Submitted was a report of the initial Comprehensive Plan Steering Committee on April 1.

Morrison requested Council consideration of proceeding with the final steps related to purchase of the land of the Scout Cabin and any other legal steps necessary. Council concurred.

A request to add approximately \$50,000 for installation of 500 watt LED lights during the pole replacement project at the Ball Fields in Tower Park was submitted by the company contracted to do the pole work. Council requested additional quotes for lights and installation while approving the project in general.

Miller moved, seconded by Surfus that the Fireworks be allowed to be held on July 3 at Tower Park. Motion carried unanimously.

Morrison submitted the 2020 TIF report for Council review. Accepted by consensus.

Jeremy Rufener, President of Warren Area Chamber, updated on recent projects and reviewed that Chamber members were interested in providing service to the Town by doing small projects.

No report from HCUED.

The Accounts Payable Register in the amount \$232,102.50 was approved by consensus.

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Morrison reported that first 2022 Budget Meeting with Department of Local Government Financing is scheduled for April 21st. It will be a virtual meeting. It was requested that Morrison check on the process of the installation of the heating/cooling system at Town Hall. Morrison reported that the Utility Manager would be contacted as she has not been involved in the process but knew that it had been delayed due to need to install a gas line.

Marshal Spitler submitted the March Activity Report.

Poulson, Fire Chief, had submitted the March Activity Report.

The next Regular Meeting of Council is scheduled for April 26 at 6:00 PM.

General discussion was held.

There being no further business to come before Council, the meeting was adjourned

Submitted _____ Clerk-Treasurer
Marilyn Morrison

Town Council:

As _____ President
Ethan Stivers

As _____ Member
Steve Buzzard

As _____ Member
Carrie Miller

As _____ Member
Tavis Surfus