

Minutes of Regular Meeting, August 12, 2019

The Town Council of the Town of Warren met Monday, August 12, 2019 in a Regular Meeting at Assembly Hall, Council Meeting Room, 131 N. Wayne Street, in accordance with rules of Council and applicable law.

Those present were: Town Council, Steve Buzzard, Carrie Miller, Ethan Stivers, Julia Glessner; Clerk-Treasurer Marilyn Morrison; Employees, Lee Poulson, Dennis Spittler and others.

President Glessner announced the opening of the meeting at 5:00 and opened a public hearing related to condition of a property at 907 N. Main Street. Marla Stambazze of the Huntington County Department of Community Development gave an overview of the department's inspection and recommended action. Asking for public input and hearing none, the hearing was closed. By consensus, Council delayed decision on demolition schedule until the next regularly scheduled meeting of September 9th. An order of demolition was signed for the property at 614 N. Nancy St with bids to be submitted at the September 9th meeting for Council consideration. Stambazze reported on an inspection of a manufactured housing unit located at 704 Walnut stating that the unit was not livable. Glessner moved, seconded by Stivers, to proceed with issuing a demolition order. The motion was approved unanimously.

Minutes of the July 15 Meeting were approved as submitted.

Morrison submitted one appraisal for a property located on Eleventh Street which is being considered for purchase by Council for placement of a storm water line. As only one appraisal had been received to date, decision was delayed until the September 9th meeting.

Consideration of quotes for generator for a Lift Station and one for replacement of heating and air conditioning units at Town Hall was delayed until specifications were written so that quotes would be equal.

Reviewed was a report from Engineer Ben Adams in regard to a drainage situation on N. Wayne Street. Following discussion with property owners in attendance led to a mutual decision to schedule a meeting with the Town's engineer to discuss a more cost effective option which could be done by the owners. Morrison will schedule that meeting.

Poulson reported that work on the handicap ramps along the State Highways had been revised and that a schedule was not in place at this time for the Warren project.

General discussion was held concerning purchase of a pumper for the Fire Department as the newest pumper was purchased twenty five years ago. Equipment is purchased on a fifty/fifty agreement with Salamonie Township. It was decided that the Salamonie Township Trustee be contacted in regard to plans for such a purchase. Morrison reviewed the Town's budget noting that the Town has funds on hand for such a purchase due to a savings plan in place for the past several years.

Morrison and Poulson summarized a meeting held with representatives of Golfo DiNapoli and the Town's engineer due to concerns regarding certain agreements in place between the Town and Golfo and Golfo's IDEM permit held by the company. Discussions will continue mostly related to pretreatment required at the plant and related compliance issues.

By consensus, Council set the Fall Cleanup Week for October 7-12 and Electronic Week for October 14-19.

Scheduled was a September 16th Special Meeting at 4:30 PM with Ben Adams, Commonwealth Engineering, for project review and planning pending his availability.

Buzzard moved, seconded by Miller, signing of a Letter of Engagement with Ice Miller Attorneys of Indianapolis as TIF and Annexation Planning are supplied by that group. The motion was approved unanimously.

Acting on recommendation from Greg Guerrettaz, Financial Consultant, and IMMUDA, Municipal Electric Association, Miller moved, seconded by Buzzard to approve signing of an Extension of Contract with Wolverine Power to a ten year agreement. The motion was approved unanimously.

Morrison submitted budget figures as preapproved by the Indiana Department of Financial Management and noted that the Town of Warren rate was being advertised showing no increase in the Municipal portion of the Tax Rate for 2020. The Public Hearing on the budget is scheduled for September 9th at 5:00, a Regular Meeting of Council. Consideration of adoption is scheduled for October 14th, also a Regular Meeting of Council.

Indiana State Board of Accounts has notified that the Town is scheduled for a four year audit. No date set.

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Marshal Spitler submitted two identical quotes for purchase of two body cameras at \$349.95 each. Stivers moved, seconded by Glessner to approved purchase from B&H. The motion was approved unanimously.

Poulson, as Fire Chief, submitted and reviewed the July activity report.

Poulson, as Utility Manager, submitted and reviewed the July activity report. Specs for fall paving will be sent to bidder in the next week for the Council approved project. The Third Street water main replacement project is nearing completion but will not be on line until pressure testing is completed and samples are tested. Council, by consensus, set the end of September for VTF, Eleventh Street Contractor, to complete and restore landscaping or the retainage will be used. The engineer will be contacted to notify VTF. Poulson submitted a quote for electric pole inspection which had last been done in 2003. While Council, by consensus, expressed interest in moving forward with such a project, Poulson was directed to get at least one more quote. A CINTAS Service Contract approval was put on hold until the amount of the delivery charge could be discussed.

In continuing discussion related to Pavilion at Tower Park, Council agreed, by consensus, to open bidding on the project to outside contractors. In other discussion related to Riverside Park, Morrison reported that a request had been made to make the area smoke free. Current Code related to Tower Park will be reviewed as to whether it can be amended for Riverside Park or whether a new section would be necessary.

The next Regular Meeting of Council is scheduled for September 9.

The Accounts Payable Register was approved as submitted.

General discussion was held.

There being no further business to come before Council, the meeting was adjourned.

Submitted _____ Clerk-Treasurer
Marilyn Morrison

Town Council:

As _____ President as _____ Member
Julia Glessner Steve Buzzard

As _____ Member as _____ Member
Carrie Miller Ethan Stivers