

## Minutes of Regular Meeting, October 12, 2015

The Town Council of the Town of Warren met Monday, October 12, 2015 at Assembly Hall, Council Meeting Room, 131 N. Wayne Street, in accordance with rules of Council and applicable law.

Those present were: Town Council, Ethan Stivers, Julia Glessner, Steve Buzzard; Clerk-Treasurer, Marilyn Morrison; Employees, Lee Poulson, Dennis Spitler, and others.

President Glessner called the meeting to order at 5:00 pm.

Minutes of the September 14, 2015 were approved as submitted.

President Glessner introduced Robert Nuenswander, Warren Public Library Director, and David Scheib, President of the Library Board. Submitted was a request for Council consideration of a CEDIT Fund grant to supplement Library Funds available for scheduled roof repair at the estimated cost of \$21,760. Following discussion Glessner moved, seconded by Buzzard, that a grant award in the amount of \$7,000 be made as that amount would match the maximum which could be awarded through Historic Warren's façade/structural grant program currently underway. The motion was approved unanimously.

Submitted for Council Action was Ordinance 2015-5, 2016 Municipal Budget. Following discussion, Buzzard moved, seconded by Stivers, to adopt Ordinance 2015-5. The motion was approved unanimously.

Submitted for Council action were Ordinances 2015-6-8, ordinances setting wages and benefits for 2016. Following discussion, Stivers moved, seconded by Buzzard to adopt Ordinances 2015- 6,7,8. The motion was approved unanimously.

Submitted for Council Action was Ordinance 2015-9, an ordinance allowing additional weekly compensation for the Deputy Clerk Treasurer in the prolonged absence of the Clerk-Treasurer. Following discussion Stivers moved, seconded by Glessner, to adopt Ordinance 2015-9. The motion was approved unanimously. Following discussion, Stivers moved, seconded by Buzzard, that due to a planned medical leave by the Clerk-Treasurer, the current Deputy's pay be increased by twenty five percent of the Deputy's current weekly salary. The motion was approved unanimously.

Morrison reported that IDEM had notified that the current sewer use ordinance would have to be updated. Commonwealth Engineering will be preparing the revision over the next few months and it will then be submitted to IDEM for preliminary approval before Council approval. Most revisions center on testing procedures for industrial users.

Trick or Treat hours were set for Saturday, October 31<sup>st</sup> from 6:-8:00 pm.

Council, by consensus, set leaf pickup to officially start on Monday, October 19<sup>th</sup>. Utility Manager Poulson stated that past practice had been to schedule pickup days of Monday and Friday with addition days as necessary through the season. Council concurred.

Morrison reported that the State Board of Accounts scheduled audit should be ending within the week. Also reported was that the Computer Hardware upgrade has been scheduled for Tuesday, October 20<sup>th</sup>. Morrison submitted that as she had withdrawn from the Town provided insurance program as she is now covered by Medicare and supplemental insurance. The current Town provider does not have a supplemental policy available. Morrison requested that consideration be given to Town payment of medicare/supplemental policy costs which would provide substantial savings to the Town. After review of the submitted fact sheet and discussion, Glessner moved, seconded by Buzzard to approve the request. The motion was approved unanimously.

Marshal Spitler submitted the monthly activity report and requested approval of equipment purchase at the estimated cost of \$2069. Buzzard moved, seconded by Stivers, to approve the request. The motion was approved unanimously.

Poulson, as Fire Chief gave a short report of fund raising activities and planned equipment upgrades.

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Poulson, as Utility Manager, reviewed the monthly activity report noting that installation of radio read meters was completed except for a few larger size meters. Water quality reports have been submitted for 2015, a water tap for a new business locating at I-69 has been put in place, the leaf vac is currently in for repair, and the batting cage has been installed. Poulson submitted a request from a citizen at 1675 E 900S for municipal water to be extended to that property which abuts Langton Estates. Council approved by consensus. Reviewed was an estimate in the amount of \$13,500 from Tucker Tree Service for removal of trees in electric lines. Glessner moved, seconded by Buzzard, to accept the quote with a not to exceed clause. The motion was approved.

The next two meetings of Town Council are scheduled for November 9 and December 14, both meetings at 5:00 pm.

The Accounts Payable Register was approved as submitted.

President Glessner announced that she was going to be contacting members to schedule an Executive Session to be held as soon as possible.

There being no further business to come before Council, the meeting was adjourned.

Submitted \_\_\_\_\_ Clerk-Treasurer  
Marilyn Morrison

Town Council:

As \_\_\_\_\_ President  
Julia Glessner

As \_\_\_\_\_ Member  
Steve Buzzard

As \_\_\_\_\_ Member  
Tracey Brown (Absent)

As \_\_\_\_\_ Member  
Ethan Stivers