

Minutes of Regular Meeting, September 16, 2024

The Town Council of the Town of Warren met Monday, September 16, 2024 in a Regular Session at Assembly Hall, Council Meeting Room, 131 N. Wayne St, in accordance with rules of Council and applicable law.

Those present were: Council Members, Steve Buzzard, Ron Boxell, Michelle Schweikhardt, Jeremy Rufener; Clerk-Treasurer, Marilyn Morrison; and others.

President Buzzard opened the meeting at 6:00.

Under Citizen's Comments, discussion continued regarding semi-truck traffic on town streets.

Report from Marshal Spittle: Squad car to be delivered within ten days. Removal of tires discarded on Flowing Well road has begun.

Chamber of Commerce sponsoring Run/Walk on September 19th.

HCUED report given by President Buzzard.

Historic Warren presented history of the organization and requested financial support for hiring of an Executive Director. No decision.

Scott Canady, Township Trustee, submitted an Advisory Board signed copy of an Interlocal Agreement between the Township and the Town establishing a 50/50 financial arrangement for purchase of a pumper. Rufener moved, seconded by Buzzard, to approve the agreement. Approved unanimously.

Morrison reported that five applications had been received for the Utility Manager position and that the application period had been extended to October 15th due to publication schedule.

Schweikhardt reported for the Veterans' Memorial Committee noting that the center rock had been placed and plans were being made for the finishing.

Schweikhardt moved, seconded by Boxell, to sign a contract with REACH ALERT in the amount of \$615.38 for the first year. Motion approved unanimously. The contract will provide a way to send timely direct messages from Town officials through text/email messages to those registered in the system.

As the current Trash Collection Contract ends on December 31, 2024, discussion held on the bid process. As the current system allows for collection of trash bags with tote use optional, by consensus, it was determined to do alternate biddings – bags or totes.

As additional park areas to Tower Park now exist, Morrison recommended that the Town Code Chapter on Tower Park be rewritten to cover public park areas in general. Council concurred.

A request has been made for purchase of the vacant Scout Cabin. Council, by consensus, approved moving forward with the procedure.

A Claim Order has been received from Brooks Construction in the amount of \$10,739.00 for addition surface work. Decision delayed until next meeting as Utility Manager absent to explain the request.

To meet State Regulations, a meeting of the Redevelopment Commission has been scheduled for October 14th at 5:30 to discuss financial planning within the TIF District. Greg Guerrettaz will submit the report.

Due to Veterans Day the November 11th meeting of Town Council has been rescheduled to Tuesday, November 12th.

A session of WHARMM (Warren, Huntington, Andrews, Roanoke, Markle and Mt Etna) town officials has been scheduled for October 23 at the Exchange.

A contract for boring under the railroad for the extension of the Water Main project has been received. Submitted for review, no action.

Trick or Treat hours were set for Halloween night from 6:00-8:00 pm.

Accounts payable register in the amount of \$755770.39 and Payroll Allowance Docket in the amount of \$37,638.63 approved by consensus. August Financial Reports submitted.

Project updates: Wayne Street Water main project and TIF sewer line and lift station removal nearing completion.

Announcements: Next Regular Meeting October 14th, Public Hearing on Budget September 23rd and Redevelopment Meeting October 14th.

No General Discussion

There being no more business to come before Council, the meeting was adjourned.

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Submitted _____
Marilyn Morrison

Warren Town Council:

Steve Buzzard
President

Michelle Schweikhardt
Vice President

Jeremy Rufener
Member

Ron Boxell
Member